## **ECREA Crisis Communication Section**

## - Modus Operandi -

#### 1. Status

- 1.1. In 2016, the Temporary Working Group on Crisis Communication was transformed into a permanent section with approval of the ECREA Executive Board.
- 1.2. The Crisis Communication Section is an integral part of ECREA and exists under its authority.
- 1.3. The Crisis Communication Section is independent in its decisions and its strategic direction provided that it respects ECREA statutes and bylaws as well as the policies and decisions of the Executive Board.

### 2. Membership

- 2.1. The Crisis Communication Section is constituted by all ECREA members who express their interest in joining the Section.
- 2.2. ECREA members can join the Section via the ECREA Intranet.

# 3. Section business meeting

- 3.1. The Section on Crisis Communication holds an annual business meeting, open to all interested ECREA members and conference participants.
- 3.2 The Section is sovereign in making decisions regarding its general direction, determining current issues to be addressed by the Section (with the limitation specified in 1.2 and 3.4).
- 3.3 The Section's business meeting can modify the objectives and/or the modus operandi through a simple majority of votes at a business meeting. Changes to the Objectives or Modus Operandi always require the approval of ECREA's Executive Board.
- 3.4 The Section's business meeting cannot take decisions that go against the statutes and bylaws or the spirit of ECREA, and the ECREA Executive Board maintains the ultimate decision power.

### 4. The Section's Management Team

- 4.1 The coordination of operations in this Section is the responsibility of its Management Team, which is composed of one Chair and two Vice Chairs.
- 4.2 The Management Team is responsible for the day-to-day running of the Section, proposing initiatives for the further development of the Section, and for implementing the decisions made by the membership.

- 4.3 The members of the Management Team are elected every two years. The maximum term of office for any member of the Management Team is six consecutive years (3 terms).
- 4.4 Three months before the end of the mandate of the outgoing team, candidates can put themselves forward for election, by sending an e-mail to the Chair of the Section.
- 4.5 The results of the election shall be communicated to all members of the Section by email within a maximum of one month after the voting.
- 4.6 The Management Team of the Section is accountable for its decisions to the Section's business meeting and the ECREA Executive Board.

# 5. Voting procedure for the election of the Section's Management Team

- 5.1 Only members of the Section (including Chair and Vice Chairs) are eligible to vote and to be elected.
- 5.2 A simple majority of votes is required for the election of the Section's Management Team.
- 5.3 The election will take place through a secret ballot at an ECREA event or another event where the Section can convene.
- 5.4 Each member of the Section may be represented by another member by way of a written and signed proxy delivered before the voting.