

## **MODUS OPERANDI OF THE JOURNALISM STUDIES SECTION OF ECREA**

### **1. Name and status**

1.1 The name of this section is the Journalism Studies Section.

1.2 This Section is an integral part of ECREA and exists under its authority. The Section is independent in its decisions and in its strategic direction, except insofar as it must comply with ECREA Statutes and the policies and decisions of the Executive Board.

### **2. Membership**

2.1 The Journalism Studies Section of ECREA is constituted by all ECREA-members who, by email to the Chair, request membership of the Section.

### **3. Section Management Team, Terms of Office and Elections**

3.1 The Section Management Team consists of one Chair and two Vice-Chairs who are responsible for the day-to-day running of the section. The maximum continuous period of membership of the Section Management Team is six years.

3.2 The Section Management Team shall report yearly to the ECREA Executive Board.

3.3 Members of the Section Management Team shall be chosen every two years. The Section Management Team must inform all its members of the date of elections, by email, at least 70 days before the event.

3.4 Ninety days before the end of the mandate of the out going team, candidates may put themselves forward for election, as a team specifying the position of each candidate, by sending an email to the Section Chair.

3.5 Section members alone are eligible to vote in the elections and such voting will take place through a voting procedure at the event convened for this purpose. Each member may be represented at the elections by another member by way of written and signed proxy delivered before the vote. Each representative may represent no more than one member.

3.6 A simple majority of votes is required for the election, and the results of the vote shall be communicated as soon as possible to all members by email.

### **4. Biennial Business Meeting**

4.1 A biennial business meeting of the Section shall be held at a time and place to be set by the Section Management Team. Decisions shall require a simple majority of votes cast by the members present. Each member may be represented at the meeting by another member by way of written and signed proxy delivered before the meeting. Each representative may represent no more than one member.

4.2 The Section Management Team must inform all members of the date of the meeting, by email sent at least 30 days before the event.

4.3 Decisions of the meeting shall be communicated to all members by email as soon as possible after the meeting.

## **5. Amending the Modus Operandi and the Section's Objectives Documents**

5.1 Proposals for the amendment of the Modus Operandi and the Objectives documents of the Section may be made solely by current members of the Section. Such proposals shall be made via email, addressed to the Section Management Team, at least two months before the biennial business meeting, in order to allow for their timely distribution to the members.

5.2 Such proposals shall be put to a vote, to take place on the same date as that set for the biennial business meeting. A majority of two thirds of votes cast shall be required for to achieve provisional adoption of a proposal for amendment to the Statutes. Amendments voted in this manner shall require the authorisation of the Executive Board of the ECREA before being put into effect.