

## **Modus Operandi: ECREA Temporary Working Group Affect, Emotions & Media**

### **1. Status**

- 1.1. This Temporary Working Group (TWG) is an integral part of ECREA and exists under its authority.
- 1.2. The Temporary Working Group is independent in its decisions and in its strategic direction, except insofar as it must comply with ECREA Statutes and the policies and decisions of the Executive Board.
- 1.3. The Temporary Working Group Affect, Emotions & Media is established for a term of 4 years. After the end of the term and upon request of the Chair of the Temporary Working Group, the Temporary Working Group can be renewed only once for 4 more years, or it can be granted the status of Section. These are decided upon by the ECREA Executive Board.

### **2. Membership**

- 2.1. The Temporary Working Group Affect, Emotions & Media is constituted by all ECREA members who express interest in joining the section.
- 2.2. Interest can be expressed by checking the appropriate box in the online profile within the ECREA intranet.

### **3. Temporary Working Group Management Team, Terms of Office and Elections**

- 3.1. The TWG management team, responsible for the day-to-day running of the section, consists of one chair and two vice chairs.
- 3.2. The TWG management team is accountable for its decisions to the section annual Business Meeting(s) and to the ECREA Board.
- 3.3. The TWG management team is responsible for the yearly report to the ECREA Executive Board.
- 3.4. The TWG management team is chosen every two years. The TWG management team shall notify the TWG members of upcoming elections by e-mail 90 days in advance.
- 3.5. Candidates to the Temporary Working Group Affect, Emotions & Media management positions must be members of the TWG Affect, Emotions & Media.
- 3.6. Candidates must present their candidacy *as a team* at least 2 weeks prior to the election.
- 3.7. Elections shall be held during ECREA events, which may consist of the general European Communication Conferences (ECCs) or of events organized solely by the TWG. Votes by e-mail shall be accepted.
- 3.8. Only members of the TWG can vote for the election of the management team and any other issues. Votes are decided by simple majority.
- 3.9. Results of the voting will be communicated to TWG members by the new Executive team to all TWG members by e-mail within a maximum of one month after the voting.

### **4. Business Meetings**

- 4.1. The Temporary Working Group Business Meeting is sovereign regarding the general direction of the TWG and determination of current issues to be addressed by the TWG. However, the TWG business meeting cannot make decisions that go against the general ECREA statutes or the decisions of the ECREA Executive Board.
- 4.2. TWG members shall be notified of a Temporary Working Group Business Meeting by e-mail at least 90 days in advance. Furthermore, the notice will be posted on the TWG's website.
- 4.3. Temporary Working Group Business Meetings shall be open to all members of ECREA.

- 4.4. Temporary Working Group Business Meetings shall be run at the same time and location of major ECREA events in so far as this is possible.
- 4.5. The Temporary Working Group business meeting can modify the modus operandi and/or the mission statement by simple majority.
- 4.6. Proposals for the amendment of the Modus Operandi and the Objectives of the TWG may be made solely by current members of the TWG. Such proposals shall be made via e-mail, addressed to the Chair of the TWG Management Team, at least one week previously to the Business Meeting to allow for inclusion in the Business Meeting Agenda.
- 4.7. Changes to the “Objectives” or “Modus Operandi” always require the approval of ECREA’s Executive Board.
- 4.8. Minutes and decisions of the TWG Business Meetings shall be communicated to all TWG members by e-mail within a maximum of one month after the meeting.